

SCOPE – By-Laws (2017)

Article I: Name

The name of this organization shall be the “Strathclyde Student Community for Optics, Physics & Engineering (SCOPE)” (the “Chapter”).

Article II: Objectives

The objective of this organization shall be:

1. to promote awareness of physics research and applications among the academic and local communities,
2. to serve as a means of communication and interaction between students, faculty, and administration on a local, national and international level,
3. to establish interaction between students and young researchers, peer Young Minds Sections, and the European Physical Society headquarters, The Optical Society members and its student organizations with a focus on information sharing and networking, and
4. to raise awareness of post-graduation opportunities for students.

Article III: Membership

Membership in this organization shall be open to any University of Strathclyde (“University”) student or graduate with an interest in physics, optical science or optical engineering.

In accord with the objectives stated in Article II, members of the Chapter shall be either student or regular members of The Optical Society (OSA), the European Physical Society (EPS), one of its member societies or the Institute of Physics (IoP).

Article IV: Society Affiliation

This Chapter is a student chapter of The Optical Society, the European Physical Society and the Institute of Physics. The Chapter is required to use properly these societies' names, logos and other trademarks as directed by the societies. The Chapter will maintain the membership minimums and reporting requirements necessary for recognition as a chapter of the societies.

Article V: Annual Report

The Chapter shall submit regular reports to The Optical Society, the European Physical Society and the Institute of Physics highlighting their memberships, use of funds and completed activities. For The Optical Society, this is in the form of the annual Chapter Management Grant Application and Annual Report to the Society's Membership and Education Services Council every year.

Article VI: Quorum

A quorum of thirty percent of the total membership shall be required for major business decisions or elections.

Article VII: Organization

A. Officers

1. All officers shall be full time students or researchers of the University of Strathclyde and members of good standing with The Optical Society, the European Physical Society, one of its member societies or the Institute of Physics. The society affiliations of officers will reflect the participation of members of the Chapter.

B. Nominations and Elections

1. The yearly elected officers will be President, Vice President, Treasurer, Secretary,

Officer for Outreach, Officer for Professional Development, Officer for Social Activities, Officer for Company Visits and Officer for Facebook & Website Management.

2. All members of SCOPE are eligible to be elected as an officer.

3. Elections will be held in the month of November every year. Voting must continue until a candidate wins by majority of members present. If no majority is obtained, the candidate with the fewest number of votes will be eliminated and voting will continue.

4. In case of a vacant office, a special election will be held at the next regular meeting.

C. Term of Office

1. The term of all officers shall begin at the completion of the election.

D. Removal From Office

1. An elected officer can be removed from office for misconduct or failure to perform the duties of his/her office.

2. Removal must be approved by a two-thirds vote of the members present, after the charges have been openly preferred against the officer by a member of SCOPE one meeting prior to the meeting at which the removal vote is to be taken.

E. Duties of Officers

President — To run meetings in an orderly fashion, to make necessary decisions, and to represent and be responsible to the Chapter.

Vice President — To assist the President and to serve in his/her absence. To preside over activities of the Chapter.

Treasurer — To be responsible for the financial obligations to the Chapter, identify and apply for grants, coordinate payment of dues, and distribute funds accordingly.

Secretary — To take minutes of all Chapter meetings. To maintain communications with the Chapter and the corresponding national societies.

Officer for Outreach – To be responsible for the organisation of outreach activities by the Chapter throughout the year.

Officer for Professional Development – To be responsible for the organisation of professional development activities by the Chapter throughout the year.

Officer for Social Activities - To be responsible for the organisation of social activities by the Chapter throughout the year.

Officer for Company Visits - To be responsible for the organisation of company visits by the Chapter throughout the year.

Officer for Facebook & Website Management – To maintain and keep up-to-date both the Chapter's website and Facebook page.

Article VIII: Funds

Chapter dues shall be set by the Chapter and paid by its individual members. These funds and all other funding that the Chapter receives will be managed by the Treasurer.

Article IX: Collaboration

This Chapter shall collaborate with peer chapters, local institutions, national bodies and international organizations to generate broad support and to secure funding for its activities. All collaborations shall be organized including supporting professional circles.